



Mater Christi Seminary – 3452 270th St. Persia, IA 51563
materdeiseminary@gmail.com 402-571-4404, 712-7961145

Disclosure Policies for Mater Christi Seminary

1) Drug and Alcohol Abuse Policy

Mater Christi Seminary maintains a drug- and alcohol-free campuses. Students and employees must refrain from the use of alcohol and illegal drugs while on the campuses or at school-sponsored activities. It is unlawful to manufacture, distribute, dispense, possess, or use a controlled substance or drug on all the Seminary premises.

All students and employees shall observe federal, state, and local laws regarding the sale and use of alcohol and drugs. The use by Mater Christi Seminary students and employees of a controlled substance that is not medically authorized is strictly prohibited. Students and employees who violate the drug- and alcohol-free campus regulations on campus or within the institution's jurisdiction or at any event controlled by Mater Christi Seminary may be subject to, as applicable, discipline, suspension, expulsion, or employment termination. In addition, violating this policy (and concurrent law) may subject students and employees to criminal prosecution. Drug paraphernalia, particularly that containing drug residue, may be considered evidence of drug use. Documented violations of illegal possession, consumption, provision, or sale of narcotics or drugs, or possession of paraphernalia, may result in disciplinary sanctions from Mater Christi Seminary and/or referral to law enforcement officials. Please see resources listed at the end of this document.

2) Sexual Abuse Policy

Mater Christi Seminary is committed to providing and maintaining a positive learning and working environment, that is free of any form of sexual abuse or assault, for all students, staff, faculty, and other members of the school community.

Individuals who violate this policy will be disciplined and potentially subjected to further corrective action up to and including termination or expulsion as well as having the event reported to the local authorities.

Mater Christi Seminary administrators are responsible for assuring that effective measures are taken to implement this policy's procedures. It is a violation of this policy for any member of the Mater Dei Seminary or Mater Christi Seminary community to engage in any form of sexual abuse or assault. It is a violation of this policy for any member of the Mater Dei Seminary and Mater Christi Seminary community to make an intentionally false accusation of sexual harassment. Any person who has been

accused of sexual abuse or assault pursuant to the terms of this policy who retaliates against his or her accuser in any manner will be charged with violating this policy. Any member of the Mater Christi Seminary community who is found in violation of this policy will be subject to appropriate sanctions, which may include discharge or expulsion. Please see the resources listed at the end of the document.

3) Child Abuse Policy for Employees

Any Mater Christi Seminary employee who in the course of his or her employment responsibilities examines, attends, counsels or treats to a minor, and comes to suspect physical or sexual child abuse against such a minor, must:

- Call 911 if the minor is in immediate danger.
- Those at Mater Christi Seminary notify the Persia City Police Department at 712-644-2244; within 24 hours of becoming aware of the suspected child abuse and
- Notify the Mater Dei Christi Seminary Title IX Coordinator at Most Rev. Mark A. Pivarunas, CMRI; materdeiseminary@gmail.com within 24 hours of becoming aware of the suspected child abuse; and

The employee may also call the Iowa Department of Human Services Abuse Hotline at 1-800-362-2178, available 24 hours a day, 7 days a week.

Certain persons (called “mandatory reporters” under Iowa Code Section 239.69(1)) also have additional responsibilities to report all forms of “child abuse” described in Iowa Code Section 232.68(2). These mandatory reporters must report suspected abuse to the Iowa Department of Human Services within twenty-four hours, consistent with the reporting procedures under Iowa Code Section 232.70. These mandatory reporters receive specialized training on this reporting responsibility, and should be aware of their obligations.

Retaliation against any Mater Christi Seminary employee who reports suspected child abuse in good faith is strictly prohibited.

4) Not Accredited

Mater Dei Seminary and Mater Christi Seminary are not accredited. The credits you earn here might not transfer to other accredited schools.

5) Complaint Process

If a student has a complaint or concern he should take up the matter with the Rector of the Seminary, Most Rev. Mark A. Pivarunas. 420-681-4199 materdeiseminary@gmail.com or the Assistant Rector, Father Carlos Borja 405-

473-4343 frcarlosborja@gmail.com. If he feels his concerns were not met with satisfactorily, he should contact Iowa College Student Aid Commission. 877-272-4456 <https://iowacollegeaid.gov/StudentComplaintForm>

6) Cost of the Seminary

A seminarian of Mater Christi Seminary pays no tuition or mandatory fees to attend the Seminary. The Seminary is funded solely by the donations of the *Benefactors of Mater Dei Seminary*. In order to attend Mater Christi Seminary you need to fill out the Application, provide a letter from your pastor, and be interviewed by Most Rev. Mark A. Pivarunas or Father Carlos Borja. If it is determined that you have a true calling to the Traditional Catholic Priesthood, and are a good fit for our Seminary, you may enroll in classes at Mater Christi Seminary for the coming school years until ordination at no cost to you. All your courses, room and board will be covered due to the generosity of the *Mater Dei Seminary Benefactors Fund*. If later it is determined that you do not have a vocation and you choose to leave of your own accord, or are asked to leave by the Rector, you have no obligation to reimburse for the courses you have attended, or the room you have occupied or the meals you have consumed.

7) Refund Policy

The student pays no tuition or mandatory fees to attend Mater Christi Seminary, so no refunds are processed. Please refer to the explanation in #6 Cost of the Seminary.

8) Military Refund Policy:

Mater Christi Seminary is supportive of a student who is a member, or the spouse of a member if the member has a dependent child, of the Iowa National Guard or reserve forces of the United States and who is ordered to National Guard duty or federal active duty. Upon verification of orders requiring active duty, you may select from several options:

Options available to qualified students: Upon meeting with the Attendance office to verify orders, Mater Christi Seminary work with you to determine the best plan for your circumstances. Mater Christi Seminary has three options to review and consider with you.

1. Withdraw from the student's entire registration
2. Make arrangements with the student's instructors for course grades, or for incompletes that shall be completed by the student at a later date. If such arrangements are made, the student's registration shall remain intact.
3. Make arrangements with only some of the student's instructors for grades, or for incompletes that shall be completed by the student at a later date. If such arrangements are made, the registration for those courses shall remain intact. Any course for which arrangements cannot be made for grades or incompletes shall be considered dropped.

Please Note: We do not admit students that are married with a dependent child. The portion of the refund policy that states, "or the spouse of a member if the member has a dependent child" does not

apply to our students."

These rules are in compliance with Iowa Code 261.9(1)g.

Drug, Alcohol, and Sexual Abuse Resources

Iowa

Iowa Department of Public Health Your Life Iowa

<https://yourlifeiowa.org/resources>

(855) 581-8111

Iowa Coalition Against Sexual Assault <http://www.iowacasa.org/>

Sexual Abuse Hotline: (800) 284-7821

Sexual Violence Prevention

<https://www.iowacasa.org/resources>

National

Alcoholics Anonymous

<http://www.aa.org/>

National Institute on Alcohol Abuse and Alcoholism

Alcohol & Your Health

<http://www.niaaa.nih.gov/alcohol-health>

Public education materials

<https://niaaa.nih.gov/publications/brochures-and-fact-sheets>

Federal Substance Abuse and Mental Health Services Administration

Behavioral Health Treatment Services Locator

<https://www.samhsa.gov/find-treatment>

[DEA –United States Drug Enforcement Administration](http://www.dea.gov/druginfo/factsheets.shtml)

<http://www.dea.gov/druginfo/factsheets.shtml>

Rape, Abuse & Incest National Network (RAINN)

(800) 656 HOPE (4673)

Safety and Prevention

<https://www.rainn.org/safety-prevention>

Center for Changing our Campus Culture

Victim Services/Advocates

<http://changingourcampus.org/category/victim-services/>

[Foundation for A Drug-Free World](https://www.drugfreeworld.org/)

<https://www.drugfreeworld.org/>

National Institute on Drug Abuse

<https://www.drugabuse.gov/>